

FIRST PUNJAB MODARABA



CODE OF CONDUCT FOR MEMBERS OF THE BOARD OF DIRECTORS

All the Directors of the Modaraba are expected to read and understand the “Code of Conduct” and uphold the standards and policies contained therein by ensuring compliance.

Duties, Power and responsibilities

All the Directors confirm to the best of their knowledge and belief that as Director of Modaraba, they are fully aware of their duties, powers and responsibilities under the relevant Law(s).

Compliance with Rules & Regulation.

All the Directors shall ensure compliance with the requirements /instructions embodied in all the regulatory enactments, rules & regulations, code of corporate governance and standards.

Integrity, Honesty, Confidentiality and Reputation:

All the Directors shall set up a high standard of integrity and display prudent attitude in discharge of their duties. A minimum standard of acceptance would be:

- i. Business Decisions to be based on professional judgment and prudence.
- ii. Professionally tailored and viable strategies shall be followed in pursuit of achieving the Modaraba’s overall objectives.
- iii. A good working atmosphere shall be created in ensuring for dealings, congenial relationship, co-operation and harmony.
- iv. Customers’ friendly culture shall be promoted by observing the following norms of business ethics.
 - Business needs of the customers shall be given top priority
 - Business affairs of the customers shall be maintained confidential.
 - Modaraba- Customer Relationship shall not be maintained with those involved in drug trafficking, crimes and terrorist activities.

Ethics and disclosure:

Every Director shall confirm to the best of their knowledge and belief that:

- i. He is not a director of more than seven (7) listed companies, including First Punjab Modaraba.
- ii. He is not a Director of any other financial institution.
- iii. He is registered tax payer and not in default of payment of any taxes and/or in default of any loan to a banking company, a DFI or an NBFI, or being a member of a Stock Exchange, has been declared as a defaulter by the Stock Exchange.
- iv. He does not hold any interest in the certificates of the Modaraba other than that disclosed in the pattern of shareholding
- v. He has sufficient means to discharge his financial obligations.
- vi. He and his spouse are not engaged in the business of stock brokerage (unless specifically exempted by SECP).

Conflict of Interest

All the Directors shall not engage in any business transactions which might conflict with the interests of the Modaraba. They shall not accept any gifts, favors or invitation offered by any client, person or Organization with whom the Modaraba has a business relationship that creates a conflict between the individual’s personal interests and the interests of the Modaraba.